**MEETING Mintues**

**August 26, 2020**

1. **Call to Order**: 5:54 PM
2. **Attendees:**
3. **Board Members:** Grant Collins, President; Tina Steward, Vice President; Linda Rhein, Secretary; Kindra Condon, Jennifer Malburg, Sue Robinson and Maria Villanueva
4. **School Officials**: Molly Schack, Band Director
5. **Reading & Approval of Minutes from Board Meeting, June 16, 2020:** A motion to approve the minutes as read was made by Sue Robinson and seconded by Jennifer Malburg. All were in favor and they were accepted as read.
6. **Reports of Officers:**
7. **Grant Collins, President**: Grant reported that he contacted the Richmond City Manager about hanging the Pumpkin Sale banner across Main Street and putting up yard signs. They are putting it on their agenda for the next meeting for approval.
8. **Tina Steward, Vice President**: Nothing to report at this time.
9. **Renee Ryan, Treasurer:** Renee could not attend the meeting but provided Molly and Grant with a Statement of Activity Detail for June 17– August, 25, 2020. This was reviewed and discussed. Band Camp food & drinks totaled $1,107.27 for this year, which everyone agreed wasn’t bad considering we purchased foods ready to serve. She also reported that the total PPE for COVID expenses totaled $205.78. She also reported that we received summer mailing donations from Richmond Lions ($50), Foster Blue Water Oil ($100), Richmond Rotary Club ($200), Trinity Lutheran (all of the water used at Band Camp), The Vinyl Works (Discounted Band Camp t-shirts), and Blake’s Cider Mill (Hand Sanitizer).
10. **Linda Rhein, Secretary:** Nothing to report at this time.
11. **Old Business:**
    1. **Committee Information and Planning Worksheets:** Not everyone had finished these so it will be revisited next month.
    2. **Pre-Camp July 29th - 30th and Band Camp August 3rd – 8th:** Molly said that everything went well even though she canceled pre-camp. Wearing masks and keeping the kids in them along with social distancing was a little distressing at times. She thanked all of the parents who volunteered to help out at band camp and at the evening practices.
    3. **Drum Major & Color Guard Virtual Camp:** Emma Millbrand, Sarah Gasko and Julie Rock all attended the virtual camp and submitted their completion forms. Renee has already reimbursed them for the cost.
12. **New Business:**
    1. **Marching Season**: Molly reported that there would be no football games in the fall. Football has been moved to the spring. Band involvement in football would depend on the concert schedule, COVID-19 Phase and the weather but she hopes to be able to do a pep-band for a few games. The MSBOA may send someone out to record the marching performance and provide a rating this year. She hopes to tape the performance in the stadium and provide it to the parents at a later date.
    2. **Band Booster Meeting Dates for 2020-2021:** This year’s meeting schedule was discussed and decided as follows:

September 16th @ High School 6:30 PM Executive & General Membership

October 14th @ High School 6:30 PM Executive

November 11th @ High School 6:30 PM Executive & General Membership

December 2nd @ High School 6:30 PM Executive

January 27th @ High School 6:30 PM Executive & General Membership

February 10th @ High School 6:30 PM Executive

March 17th @ High School 6:30 PM Executive

April 21st @ High School 6:30 PM Executive & General Membership

May 5th @ High School 6:30 PM Executive & General Membership

* 1. **2020-2021 Committee Sign-Up List:** The committee sign up list was discussed and everyone signed up as they could to chair or be members of the different committees. Linda will type it up and email it to everyone.
  2. **2020-2021 Fundraiser Dates:** Fundraisers were discussed. Tina emailed Mr. Whalmsly about the Pumpkin Sale and Craft Show to get final approval to proceed before we get too far. She will let us know when she gets a response. She also said that she would contact Achatz and Rada and begin setting up this fundraiser for early October with delivery in November before Thanksgiving. Sue said that she would get with Carl Bontomasi regarding the Little Caesars Pizza Kit sale in December. Molly asked everyone to think of other fundraising opportunities for this year. Everyone agreed to think about it and this could be revisited next month.

1. **Committee Reports:**
   1. **Fundraising Committee:**
      1. **Pumpkin Sale & Craft Show October 3rd & 4th:** Linda informed everyone that Sherry Gasko has only received two replies for the craft show. Sherry also said that all of her indoor shows have been canceled so she was wondering whether we would want to promote an outdoor show this year. This was discussed and everyone thought it would be a good alternative. Linda will let Sherry know. Linda asked if we were interested in ordering mums for the sale again this year and everyone agreed and decided we should order 60 this year. Linda will get them ordered. Linda will contact VanHoutte’s about the pumpkins. Linda will contact Scarefest about pumpkins and cornstalks. Grant will let us know about the signs when he hears from the city. Linda will get the date stickers made for the signs. Grant asked about printing small flyers for the restaurants in town this year. Linda will update the flyers and send them to Molly for copying. It was decided that we would bunch cornstalks on September 20th if the school allows.
      2. **Returnable Bottle and Can Drive:** The September drive was discussed. Grant said that Kroger would not allow anyone in for fundraising yet. So this will be tabled until a later date.
2. **Open Forum:**
   1. **Band Fees:** Molly said that she had been asked by the parents of one of the band students for help with the band fees. They could not pay the $110 fee this year. This was discussed and since there were still funds available from the VFW donation (which they specified should be used for scholarships), everyone agreed to use this money for them. Tina made a motion to provide this student with a $110 scholarship. Jennifer seconded the motion. All were in favor. Molly also asked if the 8th graders who stepped up to help out at band camp and march at the evening rehearsals needed to pay the band fees. She also wanted to know if the students who did not attend band camp and were only going to attend band virtually when school starts needed to pay the band fees. This was all discussed in detail. Finally, a motion was made by Sue Robinson that virtual band students and 8th graders did not need to pay the band fees of $110, but that they did need to pay for their band camp t-shirt and for any uniform cleaning if they wore a uniform this year. This motion was seconded by Kindra Condon. All agreed and the motion passed.
   2. **Overdue Band Fees:** Molly said that several students still owed their band fees from last year and one still owed this year’s fee too. Molly said that multiple attempts have already been made to contact the parents with no response. This was discussed in detail. It was decided that a letter would be mailed again by “certified mail” to the parents asking for payment. We would offer a payment plan or scholarship to attempt to close these invoices before applying them to the school’s student debt.
   3. **Special Band Event/Party:** Molly asked if the band boosters would be willing to have a special event for the band students this year due to all of the crazy COVID-19 disruptions. This was discussed at length. It was decided that this was a good idea and the boosters would provide a small gift bag for each student. Grant would look into t-shirts and we would get candy, gift certificates from BP, etc. We hope to give them to the students at the Sept. 25th performance.
3. **Meeting Adjourned:** 8:08 PM